

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, JANUARY 16, 2020, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:34 AM with the following members present:

Lloyd Wassermann
Eric Buske
Jeff Capps
Duane Peters
Kenneth Utz

Others in attendance:

Chief Joe Ondrasek, Bryan Fire Department
Chief Ricky Van, Bryan Fire Department
Bob Radtke, College Station Police Department
Scott Krchnak, Ingram, Wallis, & Co.
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District
David Dibello, 9-1-1 District

1. Recognition of new Board Members, review of appointment terms, and overview of required Open Meetings Act training.

Mr. Corley recognized Judge Peters, Mr. Wassermann, and Chief Utz who began a new 2-year term on the Board. He also recognized Mr. Capps who was recently appointed to fill an unexpired term for one of the seats representing municipalities of the District.

2. Approval of the minutes of the meeting held November 22, 2019.

Minutes were approved on a motion and second from Chief Buske and Chief Utz, respectively.

3. Discussion / Action on FY 2019 Annual Audit and Financial Statements.

Mr. Scott Krchnak, of Ingram, Wallis, & Co., presented the audit report and financial statements from fiscal year 2019. After giving a brief overview of the documents, Mr. Krchnak explained that the most significant change was an increase in total OPEB liability. He also explained that Ingram-Wallis has rendered an unmodified opinion, which is the highest opinion one can

receive, and he thanked District staff for their assistance in gathering necessary documentation. Chief Buske moved to accept the audit report with a second from Judge Peters. Motion carried.

4. Discussion / Action on District Investment Report

The most current Investment Report was presented. Mr. Corley explained that when the 36-month CD matures in March, his proposal is to diversify those funds into two other CDs with staggered maturity dates. Chief Utz made a motion to approve the Investment Report and the investment strategy as outlined by Mr. Corley. The motion was seconded by Mr. Wassermann, and passed unanimously.

5. Discussion / Action on FY 2020 Quarterly Dispatch Financial Reports.

The first quarter Dispatch Financial Reports were presented. Mr. Corley was pleased to report that at 25% through the fiscal year, Dispatch expenses were at 25% for both the City of Bryan and Brazos County. Both reports were accepted on a motion and a second from Chief Buske and Chief Utz, respectively.

6. Discussion / Action on Director's Report of Expenditures for FY 2020.

Mr. Corley presented the most recent Expenditure Reports and explained that all income and expenses were on track so far for the year. Mr. Capps made a motion to approve the reports, followed by a second from Judge Peters. Motion passed.

7. Director's report and Board concerns, including a review of calendar year 2019 CAD and 9-1-1 Statistics, a discussion of current staffing levels, 9-1-1 Datamaster transition, CSPD move, & back-up center progress.

Mr. Corley presented and reviewed several charts and graphs showing total number of 9-1-1 calls and CAD calls from calendar year 2019. He also reminded the Board that, although Blinn PD calls for service were depicted on the reports, their contract with the District ended January 1, 2020.

A report showing current staffing levels was presented that showed the Dispatch center currently has two vacancies. Mr. Corley explained that a new hiring cycle would be opening in February.

Mr. Corley also gave brief updates on the transition to 9-1-1 Datamaster, CSPD facility move project, and the new Back-up Dispatch Center project.

9. Hear public comments.

No comments were heard.

10. Adjournment.

The meeting was adjourned at 12:18 PM.

Lloyd Wassermann
Chairman

ATTEST:

Laura Blackburn
Recording Secretary