

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 16, 2019, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:33 AM with the following members present:

Lloyd Wassermann
Eric Buske
Jonathan McMahan
Kenneth Utz

Others in attendance:

Chief Randy McGregor, Bryan Fire Department
Chief Deputy Jim Stewart, Brazos County Sheriff's Office
Chief Chuck Fleegeer, College Station Police Department
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Kris Fox, 9-1-1 District

1. Approval of the minutes of the meeting held March 21, 2019.

Minutes were approved on motion and second from Chief Utz and Chief Buske, respectively.

2. Discussion / Action on District Investment Report.

The most current Investment Report was presented, and Mr. Corley explained that the 24-month CD that recently matured was moved to the Money Market account. He also explained his plan to leave the accounts as they are for a while to see how the market performs and then make a decision about making any changes. The Board approved the report on a motion and second by Chief Buske and Chief Utz, respectively.

3. Discussion / Action on Director's Report of Expenditures for FY 2019.

Mr. Corley presented the monthly expenditure reports for FY 2019, and explained that at 58% of the year, the District's revenue and expenses are also at 58% of their budgeted amounts. Mr. Corley is pleased with these numbers and stated that the District is financially on track. Chief Buske moved to approve the reports with a second from Chief Utz. Motion passed.

4. Discussion / Action on FY 2019 second quarter dispatch financial reports.

Financial reports were presented that represent second quarter revenue and expenditures for Dispatch only. Mr. Corley explained that all finances are right on track and there is nothing significant to report. The reports were approved on a motion from Chief Utz with a second from Chief Buske.

5. Discussion of FY 2020 budget.

Mr. Corley presented a preliminary budget for FY 2020. Included, was a proposal for increased wages, building lease, network maintenance, building security, logging recorder maintenance, capital outlay, and Blinn PD's overall share. Additionally, Mr. Corley identified decreased expenses in the following categories: 9-1-1 network expenses, aerial photography, retirement rate, uniform expenses, and overtime.

Each proposed increase and decrease was explained in detail. Mr. Corley also explained his plan to meet with City of Bryan and Brazos County in June or July to finalize their portions of the budget. The preliminary FY 2020 budget was approved on a motion and a second from Chief McMahan and Chief Buske, respectively.

6. Director's report and Board concerns, including a discussion of current staffing levels, dispatch hiring process, 9-1-1 Datamaster transition, Frontier 9-1-1 Network project, and upcoming 9-1-1 funding activity in the Texas legislature.

Mr. Corley reported that dispatch staffing currently has 1 vacancy and there is a hiring process going on to fill the vacancy. Mr. Corley also presented a chart illustrating the increase in the number of experienced dispatchers over the past 5 years.

The project of transitioning to 9-1-1 Datamaster for the ALI database is still in the process of getting the network infrastructure in place. Mr. Corley explained that this project is scheduled to last several more months, but the District will eventually see some cost savings from it.

Mr. Corley presented a network diagram of the new Frontier 9-1-1 Network and explained that the project is finally complete. This new infrastructure gives better redundancy and will cost significantly less than the previous network.

In reference to the 9-1-1 funding activity in the Texas legislature, Mr. Corley reported that since the bill to raise wireless 9-1-1 service fees did not pass, they are looking into other angles, such as amending existing legislation to allow Districts to set their own wireless rates up to their existing residential rates.

7. Hear public comments.

No comments were heard.

8. Adjournment.

The meeting was adjourned at 12:20 PM.

Lloyd Wassermann
Chairman

ATTEST:

Laura Blackburn
Recording Secretary